

English Version

Shri Radhanagari Taluka Shikshan Prasarak Mandal's

RADHANAGARI MAHAVIDYALAYA, RADHANAGARI

Internal Quality Assurance Cell

Minutes of Meeting 01, 2019 – 20

Minutes of the Meeting No. 01 of the IQAC members, Radhanagari Mahavidyalaya, Radhanagari held on Tuesday, 25/06/2019 in the Principal's office. The following members were present for the meeting:

- | | |
|------------------------------|----------------------------------|
| 1. Prin. Dr. D. S. Moruskar: | Chairperson |
| 2. Mr. Newade M. S.: | Member |
| 3. Dr. Dhere V. D.: | Member |
| 4. Prof. Patil B. K.: | Member |
| 5. Prof. Kamble A. M.: | Member |
| 6. Mr. Kumbhar K. M.: | Member |
| 7. Mr. Patil R. K.: | Member |
| 8. Ms. Amrute P. R.: | Member |
| 9. Mr. Misal Amarendra: | Member |
| 10. Dr. Jarandikar N. A.: | Member – Secretary (Coordinator) |

Dr. Jarandikar N. A. welcomed all the present members of IQAC.

The following business was transacted:

01.01: Confirmation of minutes of the last meeting:

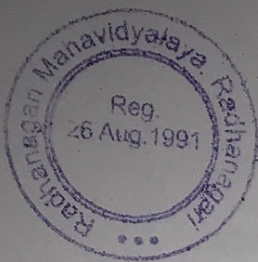
The last meeting of IQAC, Radhanagari Mahavidyalaya, Radhanagari was held on Monday, 22/04/2019. The minutes of the said meeting were read out by the member-secretary and were confirmed by the Chairperson.

01.02: To review the working carried out in connection with the institution's NAAC

process:

The coordinator, IQAC informed the members the following facts in connection with the institution's NAAC process:

By the end of 31/12/2018, the institution has submitted the AQARs up to the academic year 2017-18. As a next stage of the said process, it is necessary to submit



the Self Study Report to the NAAC, Bangalore; similarly it is necessary to submit the AQAR for the academic year 2018 – 19.

It was resolved that the necessary action should be taken in connection with the submission of SSR and AQAR within a stipulated time.

01.03: To discuss the admission process for BA/B.Com. Part I students:

There is no provision of commerce faculty at the junior college level in Radhanagar tehsil. So parents and students are unaware about the prospects of commerce faculty at under graduate level. It directly affects the intake capacity of the institution. So it was resolved to meet HSC passed students and their parents to convey them the relevance of commerce faculty.

01.04: To take review of feedback analysis:

In the academic year 2018 – 19, teachers' feedback on curriculum was conducted. Similarly, Students' Satisfaction Survey was conducted. The said feedback was analysed by the concerned committee. The report of these feedbacks was presented before the meeting by Prof. A. M. Kamble. It was resolved that the details of Students' Satisfaction Survey to be uploaded on the institution's website.

01.05: To take a review of results of university exams:

The details of exams conducted by Shivaji University, Kolhapur in March/April 2019 were conveyed to the meeting by R. K. Patil. Similarly, the details of result analysis were put before the meeting.

It was resolved that the result details to be uploaded on the AISHE, MIS portals.

01.06: To take review of the internal exams:

Every year, there are two internal exams conducted in the institution. In the academic year 2018–19, the exams in first term were took place from 11/10/2018 to 15/10/2018; and exams in second term were took place from 21/02/2019 to 25/02/2019. The detailed report of the internal exams was presented by Dr V. D. Dhere.

01.07: To discuss the organisation of skill/need based courses:

After discussing the said topic, it was decided that in the coming academic year the short term course in Bee-keeping to be continued. It was also decided that one workshop related to skill development to be organised by Orchid Nature Club, and two workshops particularly for commerce students to be organised in the coming academic year.

01.08: To organise workshops under Lead College Scheme:

It was decided that in the academic year 2018-19, the four workshops for students to be organised in the institution.

01.09: To discuss the organization of the Graduation Day Ceremony:

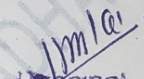
Since academic year 2018-19, Shivaji University's convocation ceremony is being observed at institutional level as the Graduation Day Ceremony. In connection with this names of chief guest to be invited for the ceremony were came into discussion. It was decided that to finalise the name of the guest, all rights will be accorded to the hon. Principal of the institution.

01.10: Any other matter with the permission of the Chair:

As there was no further matter for discussion, the member-secretary expressed a vote of thanks and concluded the meeting.


Coordinator
IOAC

Radhanagari Mahavidyalaya Radhanagari
(Dr. Jarandikar N. A.)


Principal
Radhanagari Mahavidyalaya, Radhanagari
(Prin. Dr. Moruskar D. S.)

Place: Radhanagari

Date: 25/06/2019



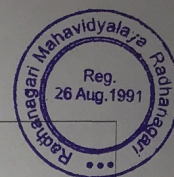
**Shri Radhanagari Taluka Shikshan Prasarak Mandal's
RADHANAGARI MAHAVIDYALAYA, RADHANAGARI**

Internal Quality Assurance Cell

Action Taken Report of the Meeting No. 01, (25/06/2019)

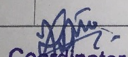


Sl. No.	Agenda Item No.	Agenda	Details /Resolution	Action Taken
1.	01.01	Confirmation of minutes of the last meeting	The last meeting of IQAC, Radhanagari Mahavidyalaya, Radhanagari was held on Monday, 22/04/2019. The minutes of the said meeting were read out by the member-secretary and were confirmed by the Chairperson.	Minutes confirmed
2.	01.02	To review the working carried out in connection with the institution's NAAC process	By the end of 31/12/2018, the institution has submitted the AQARs up to the academic year 2017-18. As a next stage of the said process, it is necessary to submit the Self Study Report to the NAAC, Bangalore; similarly it is necessary to submit the AQAR for the academic year 2018 - 19. It was resolved that the necessary action should be taken in connection with the submission of SSR and AQAR within a stipulated time.	AQAR for the academic year 2018 -19 was submitted to NAAC on 11 March 2020. The preparation of SSR is in the final stage. However due to pandemic situation and lockdown declared by the government from time to time, it was difficult to complete/submit the IIQA and SSR.
3.	01.03	To discuss the admission process for BA/B.Com. Part I students	There is no provision of commerce faculty at the junior college level in Radhanagari tehsil. So parents and students are unaware about the prospects of commerce faculty at under graduate level. It directly affects the intake	A plan was chalked to meet parents and students. The faculty members met them accordingly and informed about commerce faculty. As a result, a significant number of students sought an admission to B. Com. Part I.

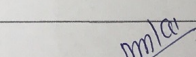


			capacity of the institution. So it was resolved to meet the parents and HSC passed students and to convey them the relevance of commerce faculty.	
4.	01.04	To take review of feedback analysis	In the academic year 2018 – 19, teachers', students' feedback on curriculum was conducted. Similarly, Students' Satisfaction Survey was conducted. The said feedback was analysed by the concerned committee. The report of these feedbacks was presented before the meeting by Prof. A. M. Kamble. It was resolved that the details of Students' Satisfaction Survey to be uploaded on the institution's website.	The details of Students' Satisfaction Survey have been uploaded on the institution's website.
5.	01.05	To take a review of results of university exams	The details of exams conducted by Shivaji University, Kolhapur in March/April 2019 were conveyed to the meeting by R. K. Patil. Similarly, the details of result analysis were put before the meeting. It was resolved that the result details to be uploaded on the AISHE, MIS portals.	The result details are uploaded to the concerned data of AISHE and MIS portals.
6.	01.06	To take review of the internal exams	Every year, there are two internal exams conducted in the institution. In the academic year 2018 – 19, the exams in first term were took place from 11/10/2018 to 15/10/2018; and exams in second term were took place from 21/02/2019 to 25/02/2019. The detailed report of the internal exams was presented by Dr V. D. Dhere.	-----
7.	01.07	To discuss the organisation of skill/need based courses	After discussing the said topic, it was decided that in the coming academic year the short term course in Bee-keeping to be	i) A course in Bee Keeping was conducted from 18/01/2020 to 07/02/2020. 15 students benefited from the course.

			continued. It was also decided that one workshop related to skill development to be organised by Orchid Nature Club, and two workshops particularly for commerce students to be organised in the coming academic year.	ii) Orchid Nature Club organised a guide training workshop on 17 th and 18 th December 2019. iii) For commerce faculty two workshops were organised on 18/01/2020 and 30/12/2019.
8.	01.08	To organise workshops under Lead College Scheme	It was decided that in the academic year 2018-19, the four workshops for students to be organised in the institution.	The following workshops were organised in the academic year: i) Forest, forest animals and biodiversity: Conservation and Protection (03/10/2019) ii) Linguistic Skills (13/01/2020) iii) Local History (18/01/2020) iv) Sports and Diet (07/02/2020)
9.	01.09	To discuss the organization of the Graduation Day Ceremony	Since academic year 2018-19, Shivaji University's convocation ceremony is being observed at institutional level as the Graduation Day Ceremony. In connection with this names of chief guest to be invited for the ceremony were came into discussion. It was decided that to finalise the name of the guest, all rights will be accorded to the hon. Principal of the institution.	Eminent creative writer in Marathi Kiran Gurav was invited for the Graduation Day which took place on 02/03/2020.
10.	01.10	Any other matter with the permission of the Chair	As there was no further matter for discussion, the member-secretary expressed a vote of thanks and concluded the meeting.	-----


Coordinator
IQAC

Radhanagari Mahavidyalaya Radhanagari
(Dr. Jarandikar N. A.)


Principal
Radhanagari Mahavidyalaya, Radhanagari
(Prin. Dr. Moruskar D. S.)

