Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RADHANAGARI MAHAVIDYALAYA, RADHANAGARI**
Name of the head of the Institution	**Dr. D. S. Moruskar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02321234408**
Mobile no.	**9881081748**
Registered Email	**principal_rmr@rediffmail.com**
Alternate Email	**radha69.cl@unishivaji.ac.in**
Address	**At Post and Taluka: Radhanagari**
City/Town	**Radhanagari**
State/UT	**Maharashtra**
Pincode	**416212**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Nitin A. Jarandikar**
Phone no/Alternate Phone no.	**02321234408**
Mobile no.	**9890355376**
Registered Email	**principal_rmr@rediffmail.com**
Alternate Email	**nitin.jarandikar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.radhanagaricollege.ac.in/NAAC/AQAR/AQAR_2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.radhanagaricollege.ac.in/Academic%20Calendar/2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**60**	**2004**	**16-Feb-2004**	**15-Feb-2009**
2	**B**	**2.15**	**2012**	**10-Mar-2012**	**09-Mar-2017**

6. Date of Establishment of IQAC	**25-Jun-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Submission of AQAR for	**24-Dec-2018**	**13**

the academic year 2017	01	
Meeting of IQAC	25-Jun-2018 01	10
Meeting of IQAC	22-Apr-2019 01	10
Organization of zonal basketball tournaments	25-Sep-2018 02	96
Organization of workshop on New Methodology of NAAC Evaluation	16-Nov-2018 01	18
Organization of workshop on Poetry and Story: A Creativity Process	13-Feb-2019 01	32
Organization of workshop on Investor Education Programme	10-Sep-2018 01	61
Organization of workshop on How to Manage Money and be a Smart Investor	11-Jan-2019 01	64
Organization of workshop on Cyber Security	13-Jan-2019 01	34
Organization of need based course in bee-keeping	01-Jan-2018 21	19
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
		View File		

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Organization of workshop on "New Methodology of NAAC Evaluation" 2) Organization of Zonal level basketball (Men) tournaments 3) Submission of AQARs 4) Feedback on curriculum from students, faculty and alumni 5) Organization of need based course in beekeeping

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of Sports event	On 25 and 26 September, the zonal level basketball tournaments (Men) were organised by the institution. The tournaments were organised in the premises of Shivaji University, Kolhapur.
To review the need based courses run in the institution	The institution ran the four skill based courses since the academic year 2015 – 16. The courses were a part of the Scheme of Community Development Through Polytechnic run by Institute of Civil and Rural Engineering, Gargoti (ICRE). The linkage to the concerned institute came to an end in the academic year 2017 – 18. So the said courses were discontinued. But the course designed by Radhanagari Mahavidyalaya, Radhanagari named "A Training Programme in Bee-Keeping" was continued in the academic year.
Preparation of Academic Calendar; formation of academic and administrative committees	Academic Calendar for the year 2018 – 19 was prepared by the concerned committee; different academic and administrative committees were formed under the headship of Hon. Principal, and various activities carried out throughout the year.
Organization of workshop to orient the faculty and support staff regarding the newly introduced assessment format by NAAC	On 16/11/2018 a workshop was organised in the academic year in connection with the newly introduced assessment format by NAAC
Submission of the previous AQARs	AQARs for the years 201415, 201516, 201617 and 201718 submitted to NAAC prior to 31/12/2018

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	16-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	06-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	At present the institution has College Management System (CMS) prepared by Biyani Technology, Kolhapur. It has the following operational modules: 1) Students: The module is utilised to compile the data of the students at different levels. Gender wise, category wise enrolment or the enrolment of differently abled students and the minority students record is maintained for the different administrative purposes. The accurate record of the enrolled students helps to trace the student category and provide them the respective support system such as application of various Scholarships, result analysis for further initiatives. It also provides the accurate and immediate data for AISHE and other such surveys. It is also used for providing the bonafide certificate, transfer certificate, etc. 2) Account: All the accounting procedures of the college are handled through this module. Salary component as well as other budgets and expenditure details are maintained through the module. 3) Library Management System: the module is used partially for the easy access of books in the library.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution offers two programmes namely, (1) Bachelor of Arts, and (2) Bachelor of Commerce. The duration of each course is three years. Each programme is divided into six semesters. In each semester, there are six papers with weightage of 50 marks for each paper. Besides this, there is one additional compulsory paper of Environmental Science in the second year of graduation which carries the weightage of 100 marks. Thus the complete programme carries the weightage of 1900 marks. • The institution ensures a well-planned and documented process for effective curriculum delivery in the following way: i) Academic Calendar: At the beginning of an academic year, the institution plans its academic calendar. There is a specific committee to work out the calendar. The committee under the supervision of the Principal of the college, and in consultation with the teaching staff and the support staff prepares the academic calendar. Utmost care is taken while preparing the calendar so that all the different activities related to curriculum delivery are incorporated. The academic calendar prepared in this way is displayed in the staffroom, office, library and the institution's website. ii) Departmental Calendar: Every department prepares its separate academic calendar which is in tune with the institution's Annual academic Calendar. It reflects the planning meant for the execution of curricular, co-curricular and extra-curricular activities to be carried out by the concerned departments. iii) Syllabus: The syllabus prepared by the affiliating university is displayed on the university website. In the same manner, the syllabus exclusively related to the subjects offered under particular programmes is displayed on the institution's website. Similarly, the hard copies of the prescribed syllabus are made available in the institution's library. For the sake of students' convenience the hard copies of the syllabus are maintained year wise. iv) Teaching Plans: Every teacher prepares the individual Annual Teaching Plans at the beginning of every academic year and submits it to the IQAC. While preparing the teaching plans, precaution is taken to adhere to the teaching hours as recommended by the affiliating university. v) Syllabus Completion Report: At the end of the academic year, every teacher submits the Syllabus Completion Reports to the IQAC. Time Table: There is a separate Time Table Committee which prepares Time Table. The Time Table is prepared taking into account the workload of every teacher. Time Table is displayed in the Staff Room and the institution's notice board.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Training Programme in Bee Keeping	0	01/12/2018	21	Self - Employability	Skill in bee-keeping and collection of honey, marketing, etc.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**Introduced for part I**	**11/06/2018**
BCom	**Introduced for Part I**	**11/06/2018**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**19**	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
01	**01/01/2019**	**19**
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**Part II (Environmental Science)**	**74**
BCom	**Part II (Environmental Science)**	**51**
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback by the various stakeholders definitely contributes to the overall development of the institution. In this regard the college has a systematic mechanism for the collection, analysis and utilisation of the feedback for qualitative improvement of the college 1) Analysis and utilization of Feedback from students: At present the college has a manual feedback system. The feedback from BA/B.Com. Part III students is collected for teacher's evaluation by the students and also for the overall functioning of the institution. Sample technique is used for the collection of the feedback. Its analysis helps to

find out the strengths and weakness in the teaching learning process and at administrative as well as infrastructural level. The analysis done by the Feedback Committee which is collected by the IQAC Coordinator and report is communicated to the Principal. Suggestions received through the feedback regarding infrastructural adequacy, the teachers' performance, punctuality or use of ICT are communicated to the concerned committee or the teacher that helps further improvement. 2) Analysis of Teachers' Feedback: Teachers' feedback is obtained on curriculum details. Report of the Teachers' feedback analysis by the committee is submitted to the IQAC coordinator and reported to the Principal regarding availability of time for teaching library resources etc. and necessary action is taken . 3) Analysis of Alumni feedback: Alumni meet is organised in the college every year where the passed out students of the college assemble and express their views about college development. Structured feedback is also submitted by the alumni. It is analysed and communicated through Coordinator to the principal. If there are any suggestions they are considered for the development of the college. 4) Analysis of feedback from Parents: The college has Parent Teachers Association that keeps meeting parents regarding the progress of their wards. Besides that Parent Meet is organised where parents express their expectations about teaching learning process or need of new courses or safety of the girl students. Their suggestions or filled feedback is analysed by the committee and reported to IQAC. The programmes or events in this regard are organised.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Part I	120	72	72
BA	Part I (Marathi, Hindi, ENglish, Economics, History)	120	97	97
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	387	0	15	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

15	11	7	2	0	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Along with the educational development of the students the college focuses on the overall developments of students. The college arranges various activities for their development. It tries to create healthy learning environment in the campus. In this regard one of the initiatives taken by the college is its Mentoring System. It functions in the following manner: B.A./B.Com. Part I students are allotted to the teachers. The institution has designed specific forms for the mentees. All the academic, personal, familial and social background of the mentee is recorded. The concerned mentor tracks the record of the mentee till he/she remains a student in the institution. The mentor deals with academic, personal and stress related issues of the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
387	15	01: 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	15	3	5	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3129	Semester I	04/04/2019	12/07/2019
BA	3129	Semester II	20/04/2019	12/07/2019
BA	388	Semester III	21/05/2019	06/07/2019
BA	388	Semester IV	06/05/2019	06/07/2019
BA	388	Semester V	10/04/2019	24/05/2019
BA	388	Semester VI	01/04/2019	24/05/2019
BCom	7801	Semester I	01/04/2019	17/06/2019
BCom	7801	Semester II	09/04/2019	17/06/2019
BCom	778	Semester III	30/04/2019	12/06/2019
BCom	778	Semester IV	28/04/2019	12/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• From the academic year 2014-15, the institution has introduced the Continuous Internal Evaluation for B.A./B.Com. Part I students. In the year 2015-16 it was introduced for B.A./B.Com. Part II students, and in the year 2016-17, it was introduced for B. A./B.Com. Part III students. • The CIE is conducted in every semester. • The tentative timetable is mentioned in the institution's Academic Calendar. • Prior to the CIE, well in advance, the actual timetable is displayed on the notice board. • The CIE is a MCQ based exam and carries a weightage of 20 marks for each paper. • The documents such as question papers, result sheets are maintained by the Exam Committee. • Besides the CIE, since the academic year 2015-16, the teachers conduct the Surprise Tests based on a specific topic. At the end of the academic year, the teachers submit the annual reports to the Exam Committee.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic Calendar has been seen as the essential document for the effective management and execution of the curricular co-curricular and extra-curricular activities of the college. Hence College takes keen efforts to prepare the Academic Calendar prior to the commencement of the academic year. After consulting the teaching, non-teaching faculty and the concerned departments, the IQAC prepares the academic calendar. A tentative time slot related to CIEs, and other internal exams which are mandatory as per the university norms is mentioned in the academic calendar. Prior to the actual exams, the detailed exam timetable is prepared and communicated to the students well in advance. Utmost care is taken to stick up the exam schedule as mentioned in the academic calendar. • CIE schedule in the academic calendar: October III week February IV week • Actual CIE timetable: 11/10/2018 to 15/10/2018 21/02/2019 to 25/02/2019

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.radhanagaricollege.ac.in/POs/POs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
388	BA	Marathi, Hindi, English, Economics, History	52	48	92.30
778	BCom	B. Com.	32	25	78.12

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.radhanagaricollege.ac.in/3.%20Student%20Satisfaction%20Survey/201

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Investor Education Programme	**Economics**	**10/09/2018**
How to manage money and be a Smart Investor	**Economics**	**11/01/2019**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	**0**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Hindi**	**2**	**5.31**
National	**Marathi**	**1**	**5.5**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	3
English	1
History	1

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 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"Dushyant Kumar Ke Ghazalomein Samajik Vimarsh"	Dr. E. S. Patil	Vidyavarta	2018	0	Radhanagari Mahavidyalaya, Radhanagari	0
"Marathi ke Baromas upanyas mein Uccha shikshit Yuvaon ki Bhayavahata"	Dr. E. S. Patil	Electronic International Interdisciplinary Research Journal	2018	0	Radhanagari Mahavidyalaya, Radhanagari	0
"Loksahitachya Adhunik Abhyas Paddhati"	Patil B. K.	Ajanta	2019	0	Radhanagari Mahavidyalaya, Radhanagari	0

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 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	6	1	13
Presented papers	5	3	0	0
Resource persons	0	0	0	6

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AIDS awareness: Speech	NSS	3	100
Knowing different government schemes: Speech	NSS	3	100
Superstition removal awareness programme	NSS	3	100
Voter Awareness Rally	NSS	3	100
Observation of AIDS awareness week	NSS	3	100
Mock drills on flood control	NSS	3	100
Campus cleaning Activity	NSS	3	100
Tree plantation	NSS	3	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Voters Awareness Programme	Election Commission of India	Campus Ambassador	1	4
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	09	Self-funding	01
Faculty Exchange	45	Self-funding	01
Faculty Exchange	40	Self-funding	01
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of information	Sharing of Knowledge	Bhogawati Mahavidyalaya, Kurukali	20/06/2018	30/04/2019	15
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
K. H. College, Gargoti	20/06/2018	Exchange of faculty, Joint career oriented activities, Sharing of infrastructure	30
Shivaji Vidyapeeth Marathi Shikshak Sangh, Kolhapur	20/06/2018	Conservation of Marathi language, culture Organization of seminars/workshops, organization of literary meet	28
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.25	0.98

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Biyani Technologies Library System	Partially	3.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4062	255915	164	11380	4226	267295
Reference Books	2305	770578	129	43537	2434	814115
Journals	12	5500	0	0	12	5500
Library Automation	1	63000	0	0	1	63000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	34	1	4	4	1	3	0	2	0
Added	0	0	0	0	0	0	0	0	0
Total	34	1	4	4	1	3	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

0.7	58875	0.75	68631

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• **Academic facilities: 1) Specific budget allocation for Academic facilities 2) Accommodation to heterogeneous students group with transparent admission system 3) Adherence to Shivaji University Curriculum and Examination System 4) Enrichment of Curriculum by introducing need based short-term courses 5) Clean, specious classrooms with LCD Projectors and regular maintenance • Library: 1) Specific budget allocation for Library Formation of Advisory Committee 2) Regular renewal of LMC and e resources 3) Borrow Card system and No dues system 4) Stock taking and maintaining record of books 5) Purchase of Text books, supplementary and reference books as per recommendations of staff and students • Physical Facility: 1. Budget Allocation for Physical Facilities as well as Sports for every financial year. 2. Sanction for the Budget from Management 3. Maintenance of budget Accounts and its timely Audit 4. Formation of committees from the Academic and the administrative staff 5. Regular payment of AMC for different software and Internet connections. 6. Arrangement of regular visits of computer technicians for maintenance. 7. Work Distribution to support staff for cleanliness and neatness of campus**

http://www.radhanagaricollege.ac.in/4.%20Maintainance%20Policy%20Doucument/Infrastructure%20Maintainance.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Post-Matric Scholarship, Social Justice and Special Asistance, Rajarshi Chatrapati ShahuShishyavrutti to OBC/SEBC,	71	17615
b)International	0	0	0
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training Programme in Bee keeping	01/12/2018	19	Radhanagari Mahavidyalaya, Radhanagari
Personal Counselling and Mentoring	01/10/2018	387	Radhanagari Mahavidyalaya, Radhanagari

Yoga and health management	03/12/2018	173	Radhanagari Mahavidyalaya, Radhanagari

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counselling	0	30	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA	Economics	Shiavaji University, Kolhapur	MA
2019	2	BA	Marathi	Shiavaji University, Kolhapur	MA
2019	7	BA	History	Shivaji University, Kolhapur	MA
2019	3	BA	Hindi	Shivaji University, Kolhapur	MA
2019	1	BA	English	Shivaji University, Kolhapur	MA

2019	8	B Com	B Com	Shivaji University, Kolhapur	MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Marathi Bhasha Din	Institution	28
Annual Prize Distribution	Institution	28
Traditional Day	Institution	95
Teachers' Day	Institution	70
Rakshabandhan	Institution	30
Welcome Ceremony	Institution	70
Lokshahir Annabhau Sathye Birth Anniversary	Institution	29
Basketball Tournament (M)	Zonal	96

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a provision of Student Council in the Maharashtra University Act, 2016. However, the government of Maharashtra has put the Student Council formation process on hold. Consequently, in the academic year 2018-19, Student Council was not formed in the institution. However, the students were given due representation in the institution's academic and administrative committees, particularly those committees which were directly related to the students. It includes the committees such as cultural committee, NSS committee, wallpaper committee, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni Association (Registration No. Maha/27416/Ko, dated 14/07/2010). There are nine members in the executive body

of the association. The meeting of the executive body takes place once in a year. The Principal, IQAC coordinator, and other senior teachers are invited to the meeting. The date of the annual meet of the alumni of the institution is finalised in the meeting. The executive body shoulders all the responsibility of organising the annual meet. In the annual meet, the association is informed about the developments in the institution. The alumni give their inputs for the overall development of the institution. The alumni are requested to submit their feedback forms pertaining to curriculum. The minutes of the meetings are maintained by the concerned committee.

5.4.2 – No. of enrolled Alumni:

125

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1) Meeting of executive body: 16/09/2018 2) Annual Meet: 28/12/2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Organization of Lead College workshops: • Lead college cluster is a group of neighbouring colleges designed by the university. Students pay fees for the lead college cluster at the time of the admission. The collected fees are distributed in the respective colleges. From those funds, the institutions are free to conduct different seminars and workshops for students. In the first meeting of the IQAC, some issues are recommended for conducting the workshops. At the beginning of the academic year, in the meeting with the faculty, the principal conveys these topics. Considering students' needs, changes in curriculum the topics for the seminars/workshops are finalised. Similarly the tentative dates are finalised which are incorporated in the institution's academic calendar. As per the calendar and availability of the resource persons, the dates for workshops are finalised. In accordance with the topic, administrative committees and sub-committees are formed. The non-teaching faculty and students are involved in the activities. After the workshops, the coordinators submit the reports of the event which are again discussed in the principal's meeting with the faculty and in the IQAC meeting. • In the academic year 2018-19, in the first meeting of the IQAC held on 25/06/2018, it was decided to organise a workshop related to the newly introduced guidelines of NAAC. Accordingly, the workshop was organised by the institution on 16/11/2018. Its report was submitted in the second meeting of the IQAC held on 22/04/2018 and the CDC meeting which was held on 16/04/2019. 2) Collection of feedback: • The institution collects formal feedback from students, parents, faculty and alumni. There is a separate feedback committee in the institution. The feedback questionnaire is framed on the basis of discussions held during the faculty meeting. As per the policy, students' feedback is obtained from B.A./B.Com. part III students. These feedbacks are collected at the time of the internal exams. Parents' and alumni's feedback is obtained at the time of the annual meet. The faculty feedback is obtained at the end of the academic year. The feedback committee analyses all these forms and a comprehensive analysis report is formed. The feedback analysis is discussed in the faculty meeting and IQAC meeting as well. • In the academic year, the feedback from students was collected on 05, 06, 07 March 2018 feedback from faculty was collected on 16/04/2019 feedback from alumni was collected on28/12/2018. The reports and

analysis were discussed in the IQAC meeting held on 22/04/2019 and the CDC meeting held on 16/04/2019.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Strict adherence to the norms of Affiliating University and State Government regarding admission process. 2. Transparent, well communicated and systematic process of admission 3. Formation of Admission Committee for the counselling and following systematic procedure. 4. Clear communication of Admission Procedure, documentation and other essential details through prospectus.
Industry Interaction / Collaboration	1. Arrangement of Guest Lectures or Workshops from Industrialist / Professional Institutes in relation to curriculum.
Human Resource Management	1. Implementation of Decentralized and Participative management policy to incorporate each human resource. 2. Maintaining Healthy working culture and affiliation towards institution by the activities of felicitation of staff for individual achievements. 3. Clear and timely communication of working responsibilities and follow-up. 4. Observance of punctuality and its record through Thumb Impression. 5. Sanction of Duty Leaves, Medical Leaves / CLs with prior permission and schedule of replacement whenever possible. 6. Necessary compliance of proposals related to professional-academic progress of teaching – non teaching staff and institution. 7. Materialization of welfare schemes for students, teachers and administrative staff.
Library, ICT and Physical Infrastructure / Instrumentation	1. Formation of Library Advisory Committee, Purchase Committee etc. for effective functioning. 2. Purchase of latest reference Books for the enrichment of the library resources. 3. Book Exhibition for students and faculty from different Publishing Houses. 4. Use of OPAC for Issue of the Books. 5. Regular maintenance of educational tools and devices of

	Language as well as Computer laboratories. 6. CCTV surveillance for 24 hours. 7. Updating / renewal of MIS software. 8. Purchase of Educational devices and Physical facilities. 9. Display of New Arrivals of Books for Students.
Research and Development	• Teachers are motivated to attend seminars and workshops. in the academic year, the teachers attended around 25 various seminars/conferences. • They are motivated to present and publish the research articles. • There is Staff Academy formed in the institution. All the teachers meet once in the month. Teachers present the primary their research articles in the Staff Academy. Presentations are followed by the discussions. Research articles are submitted to the concerned committee.
Examination and Evaluation	• The institution follows the semester pattern recommended by the university. The part I examination and evaluation process is carried out at the institution level, whereas part II and part III exams are conducted at institution level, but evaluated at the university level. • For B.A./B.Com. Part III students, there is 10 marks internal evaluation system. For semester V, the institution conducts the seminar presentations, and for semester VI, there is a project work . • Besides the university exams, the institution conducts the CIE exams for every semester. • At department level, every teacher conducts the surprise tests.
Teaching and Learning	• Major component of teaching is related to the conventional lecture method. Around 40 percent teachers make the use of ICT while teaching. These teachers submit the annual ICT reports at the end of academic year. Besides the use of ICT, the teaching strategy is complemented with the study tours and guest lectures. Through study tours, students can have the experiential learning. For part II EVS students, and part III, semester VI students there is a mandatory project work. Advanced students are involved in the student exchange programmes and are deputed to attend different workshops related to curriculum.
Curriculum Development	• Dr E. S. Patil is a member of the

Board of Studies (Hindi) Shivaji University, Kolhapur. His duty leaves are sanctioned so that he could attend the meetings related to curriculum design. • In the academic year, 04 teachers attended the Teacher Training Programmes organised by the Shivaji University, Kolhapur. The programmes were meant for introducing the teachers to the newly changed syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. Upgradation of computers networking and softwares – Wi-Fi connection at office, computer lab, faculty room Regular Annual Maintenance time to time visit of technicians 2. Online correspondence to official bodies such as UGC, University, JDO and other government officials as well as other institutions. 3. Declarations and Publication of essential information on college website – Compilation of statistical data and its communication to concerned regulating bodies such MIS (Govt. of Maharashtra) and AISHE
Administration	1. Computers with internet facility at office hours are provided to administrative as well as teaching faculty. 2. Email communication to faculty regarding administrative issues whenever necessary. 3. Use of MIS and Library software
Finance and Accounts	1.Computerized office and accounts section 2.Reception of Salary fund from Government through online system
Student Admission and Support	1.Admission Procedure and Eligibility forms are maintained through e governance 2.Bonafide Certificate and other facilities to the students 3.Scholarship portal is used for filling online applications
Examination	1.SRPD system is implemented for delivery of question papers from affiliated University. 2.Filling of Examination forms 3.Fee receipts of the students 4.Online marks of Internal Examination

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support

		for which financial support provided	which membership fee is provided	

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	**1**	**08/12/2018**	**28/12/2018**	**21**

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	**5**	**0**	**0**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
i) Group Insurance ii) Medical Reimbursement iii) Duty Leaves for Career/Professional Development	**i) Group Insurance ii) Medical Reimbursement iii) Duty Leaves for Career/Professional Development**	**i) Group Insurance ii) Book Bank Scheme for needy students and duel card system for disabled and advanced learners iii) Orientation programme for students at entry level iv) Newspaper facility for students v) Felicitation of students at Prize Distribution ceremony vi) Effective communication of Anti-ragging and IC Committee**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts financial audit regularly. The internal Financial Audit for the financial year 2018 - 2019 was conducted by the Institution and

certified by the nominated Chartered Accountant. The institutional budget details were well maintained and placed to the CA. The external audit is done by the Joint Director of Education (Higher Education) and Senior Auditor, Govt. of Maharashtra. However, such kind of audit is not done by the concerned authorities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		Yes	Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular meeting of executive committee and organization of and participation in annual meet 2. Feedback to the institution

6.5.3 – Development programmes for support staff (at least three)

1. Deputation of support staff to attend a workshop on "Administrative Working" (16/01/2019) organised by Doodhsakhar Mahavidyalaya, Bidri

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of short term training programmes in DTP/Photography/Mobile Repairs/Bee-keeping 2. Introduction of CBCS pattern 3. Introduction of courses namely "Democracy, Elections and Good Governance" and "Yoga and Health Management"

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Submission of AQAR for the academic year 2017 – 18	25/06/2018	24/12/2018	24/12/2018	13

2018	Meeting of IQAC	25/06/2018	25/06/2018	25/06/2018	10
2019	Meeting of IQAC	22/04/2019	22/04/2019	22/04/2019	10
2018	Organization of workshop on "Poetry and Story: A Creativity Process"	25/06/2018	13/02/2019	13/02/2019	32
2018	Organization of need based course in bee-keeping	25/06/2018	01/12/2018	21/12/2018	19
2018	Organization of workshop on "New Methodology of NAAC Evaluation"	25/06/2018	16/11/2018	16/11/2018	18

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Role of Internal Complaint Committee": Speech and guidance	28/08/2018	28/08/2018	48	32
Counselling by Nirbhaya Squad	12/02/2019	12/02/2019	52	38
Celebration of International Women's Day	08/03/2019	08/03/2019	32	27
NSS Special Camp	28/01/2019	03/02/2019	33	17
Graduation Day	18/03/2019	18/03/2019	18	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The vision statement of the institution highlights the urge to make students the responsible citizens of India. In the core values of the institution, it is mentioned that the institution aspires to inculcate the respect for Nature. The institution's Orchid Nature Club works in the light of the institution's vision

and core values. The students are motivated to enroll in this club. Different activities such Jungle Reading, Slide Show, Poster Presentation, Workshops, Speeches, etc. are organized by the Nature Club throughout the year. The Nature Club activity is complemented with the Environmental Studies course which is mandatory at BA/B.Com. part II level.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/12/2018	21	Training programme in Bee-keeping	Environment awareness employability	21
2018	1	1	24/10/2018	1	Field trip of Orchid Nature Club to know the medicinal plants	Environmental awareness	42
				View File			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/06/2018	The Code of conduct for the students is published in the form of rules and guidelines in the prospectus of the

college. Undertaking of Anti-Ragging forms by students is made compulsory at the time of admission. The Internal Complaint Committee, B.C Standing Cell and Grievance Redressal Cell of the College look after the issues of sexual harassment or gender and caste discrimination if any. Use of ID card is mandatory on the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Marathi Bhasha Din	27/02/2019	27/02/2019	28
Birth Anniversary of Annabhau Sathe	01/08/2018	01/08/2018	29
Rakshabandhan	27/08/2018	27/08/2018	30
Teachers' Day	05/09/2018	05/09/2018	30
Traditional Day	14/01/2019	14/01/2019	30
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation: The institution planted trees on the campus on 02 and 03 July 2018. The teaching, non-teaching faculty, college students and the NSS Volunteers participated in the activity.

Organization of guest lecture: The Orchid Nature Club of the institution organised a guest lecture on the issue of medicinal plants (27/08/2018). The objective of the lecture was to motivate students to care for plants that we look around. This helps in taking care of plants on the campus by the students.

Declaration of the campus as "Plastic-free Campus": The campus has been declared as Plastic-free Campus. Students and other stake holders are appealed to avoid the use plastic on the college campus.

Use of LED bulbs: The LED bulbs are installed in the seminar hall, principal cabi and computer lab.

Tobacco-free campus: The campus has been declared as Tobacco-free campus.

Proper sanitization: Care is taken for proper sanitization.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 01 Training Programme in Bee-keeping Objectives: 1. To equip students with employability skills 2. To create environment awareness 3. To motivate students for starting small-scale industry Context: Radhanagari tehsil lies on the outskirts of the reserve forest zone. So there are remote possibilities of industrialization. Recently, the forest region has been declared as the eco-sensitive zone which has further restricted industrial activities in the region. The institution assumes this kind of locational disadvantage can be turned into an opportunity. Besides this, as stated in the core values of the institution. It aspires to inculcate among students the

respect for nature. In exploring, the natural resources, the institution finds unique opportunity. Practice: Keeping in mind this context, the institution is running a training programme in bee-keeping successfully. Initially, the course was conducted in association with the Khadi Gramodyog Mahamandal. But now the course coordinator and the ex-students have become the trainers. So the institution follows the curriculum as designed by the Khadi Gramodyog, but without any formal assistance. It is a 21-day course which includes theory work for 15 days (30 hrs) and practical work for 07 days (21 hrs). In the academic year 2018-19, the course was run from 01/12/2018 to 21/12/2018. 19 students benefitted from the course. Evidence of success: 1. Students have started the bee-keeping projects. 2. Students have been sensitised in connection with Nature conservation. 3. Our student Mr Pravin Patil who is associated with a Nature conserving organization "Honey Dew" has saved many honey bees by relocating the hives from the urban centres such as Kolhapur and Pune. His contact No. is 9637331520, Email ID: pravinpatil1520@gmail.com) The problems encountered and resources required: Convincing parents is a major hurdle because many of the students are girl students and for practical work, students need to go to the actual site of the honey-bee colonies in the forest zone. Besides human resources, it needs specially designed wooden cases. The plant becomes successful near the forest zone. Honey collected outside the forest zone is not up to the mark. Best Practice: 02 Mentor System Objectives: 1. To monitor the overall development of a student 2. To identify student's personal, academic and social background as well 3. To cope up a student in facing stress related issues Context: Radhanagari tehsil belongs to remote and rural vicinity. Since located on the outskirts of the forest zone, many learners are the first generation learners. So bringing such learners in the main stream of higher education is a daunting task. So it becomes challenging to see that these learners do not discontinue their higher education. Practice: Once a student is enrolled in BA/B.Com. part I, at the beginning of the academic year, he/she is allotted to the respective mentor. The institution has designed specific forms. In the first meeting, the mentor records all the personal, familial and social background of the mentee in the prescribed proforma. It helps in identifying the mentee's social status it also helps in identifying the advanced and slow learner. The mentee is instructed in the first meeting about the nature of the system. The mentee is expected to meet the mentor whenever he/she faces problems on the institution's campus. The mentor helps the mentee in many ways – right from selecting the elective subjects to recommending him/her to physical director, cultural committee for participating in different events. The concerned mentor tracks the record of the mentee till the mentee is taking education in the institution. The system helps in creating a bond of affection between the mentor and mentee which definitely boosts the healthy atmosphere in the overall development of the institution. Evidence of success: A greater number of students appear for final exams No specific grievances related to ragging or sexual harassment or any stress related issues are registered. The problems encountered and resources required: Mentors find it difficult to convince the parents to continue the education of girl-students. A good number of parents are still reluctant to allow their daughters to pursue the higher education or any academic endeavour. Poverty, illiteracy and social constrains are the major reasons for this kind of mentality.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.radhanagaricollege.ac.in/5.%20Best%20Practice/Best%20Practice.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Orchid Nature Club The vision statement of the institution highlights the urge to make students the responsible citizens of India. In the core values of the institution, it is mentioned that the institution aspires to inculcate the respect for Nature. The institution's Orchid Nature Club works in the light of the institution's vision and core values. The Orchid Nature Club finds the unique opportunity in the institution being located on the outskirts of the reserve forest zone. Radhanagari Tehsil is very closely located to the famous Radhanagari Wildlife Sanctuary. The Government of Maharashtra vide its Gazette Notification No. WLP/1085/C. R. 581/V.F.5/ dated 16th September 1985 has declared 351.16 square kilometer area of Radhanagari Wildlife Sanctuary under the provisions of Wildlife (Protection) Act, 1972 (53 of 1972) comprising of the Sanctuary in the State of Maharashtra. The said notification states that: "The sanctuary is known for rich avifauna with about 264 species of birds including migratory, a number of territorial birds of Indian origin stay here around the year, breeding of them have been recorded from this region. Honey buzzard, serpent eagle, hawk eagle, white bellied sea eagle are important raptors in the area. The area has very high faunal diversity with about 47 species of mammals, about 59 species of reptiles, 20 species of amphibian and 66 species of butterflies are found and the flora of this area is represented by Southern tropical semi-evergreen and west coast semi evergreen forests, southern tropical moist mixed deciduous forests and West coast tropical evergreen forest. The area also supports important wildlife such as tiger, leopard, sloth bear, wild dog, Indian gaur, sambhar, barking deer and mouse deer." The location of the Wildlife Sanctuary provides unique opportunity to the institution's Orchid Nature Club to make students aware about the environmental concerns. The students are motivated to enroll in this club. Different activities such Jungle Reading, Slide Show, Poster Presentation, Workshops, Speeches, etc. are organized by the Nature Club throughout the year. The Nature Club activity is complemented with the Environmental Studies course which is mandatory at BA/B.Com. part II level.

Provide the weblink of the institution
http://www.radhanagaricollege.ac.in/NatureClub.aspx

8.Future Plans of Actions for Next Academic Year

1. As the assessment and accreditation status of the institution has been expired, the preparation and submission of Self Study Report should be considered with top priority. Necessary documents need to be compiled and collected. 2. The institution's website should be updated. 3. Organization of Graduation Day at institutional level 4. Organization of lead college workshops 5. Organization of NSS special camp 6. Organization of zonal/interzonal sports event